



**Still trying to master the job search?
IUB Luddy Career Services is here to help!**

Here are 10 actions to take today:

Contact your network

Reach out to family, friends, faculty, alumni, and acquaintances to let them know you are actively job searching. Attend networking events, career fairs, and industry conferences to make new connections.

Utilize online job boards

Browse job boards like Handshake, Interstride, LinkedIn, Indeed, and industry-specific sites for immediate job openings. (See back of this sheet for some suggested tech-related job boards.) Set up job alerts to receive notifications for new listings.

Research

Identify companies you are interested in working for and visit their career opportunities page directly. Some companies may have urgent hiring needs that are not advertised on external job boards.

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Follow up on previous applications

Reach out to companies you have previously applied to but have not heard back from. Express your continued interest in the position and inquire about the status of your application. NOTE: If you have not been tracking your applications, begin now!

Schedule informational interviews

Request informational interviews with professionals in your desired industry or companies of interest. Use these meetings to learn more about potential career paths, gather advice, and expand your network. Note: This is not the time to ask for a referral or job.

Be proactive and persistent

Stay organized, keep track of your applications, and follow up on leads promptly. Respectful persistence and a positive attitude can make a difference in landing a job, even at the last minute.

Not sure where to begin? Several job boards specialize in listing opportunities tailored to informatics, computing, and engineering fields. Like Handshake, the following job boards offer entry-level positions. Please note IUB Luddy is not affiliated with these sites. Please use judgment when reviewing opportunities. For graduates in information library systems, there are several specialized job boards and resources tailored to careers in libraries, archives, information science, and related fields. Here are a few that tend to have a broad selection of entry-level opportunities.

 [Dice](#)

Dice is a leading job board specifically focused on technology careers, including roles in software engineering, IT, data science, and cybersecurity.

 [GitHub Jobs](#)

GitHub Jobs lists job openings in software development, engineering, and technology, including opportunities suitable for entry-level candidates. Since GitHub is widely used by developers and tech companies, you may find positions tailored to individuals starting their careers in these fields.

 [AngelList](#)

AngelList focuses on startup companies and often includes entry-level positions in engineering, software development, and technical roles. Startups are known for hiring candidates with diverse backgrounds and skill levels, making AngelList a good option for entry-level job seekers interested in innovative tech companies.

 [Builtin](#)

Built In is a platform that focuses on connecting job seekers with opportunities in the tech industry, particularly within startup ecosystems across various cities in the United States. It provides a job board featuring a wide range of roles in technology, including software development, engineering, product management, design, data science, and more.

 [INALJ \(I Need A Library Job\)](#)

INALJ often features a variety of entry-level library and information science positions, making it a valuable resource for recent graduates seeking their first job in the field.

 [Library Jobs \(Library Journal\)](#)

Library Journal's job board includes entry-level positions in libraries, archives, and information management, providing opportunities for individuals at the beginning of their careers.

 [ALA JobLIST \(American Library Association\)](#)

While ALA JobLIST caters to professionals at all career stages, it frequently lists entry-level positions suitable for recent graduates in library and information science.

 [Library Crossing](#)

Library Crossing aggregates job postings from various sources, including entry-level positions in libraries, archives, and related institutions, making it a comprehensive resource for recent graduates.

